

May 12, 2026

The Colona District Library Board met with Clark, Hughes, Kirkbride, Koska, Massarolo, White, and Director Hoste physically present. Rieger was absent.

The regular meeting was called to order at 6:35 p.m. at the Colona District Library by Hughes.

No visitors were present.

The March 10, 2026 regular meeting minutes were reviewed. The minutes were approved by consensus.

The Treasurer's reports for March and April were reviewed and discussed. It was reported we are 75% of the way through the fiscal year. The Quick book license was paid from the accounting fees in March. Half of the payment for the shades was paid from the special reserve fund in March. The April report format was changed by moving some of the funds from the building fund to the general fund. This will assist in not having to transfer funds at the end of the fiscal year. It was reported there was a refund for the worker's compensation insurance in April. The March and April treasurer's reports were approved by consensus.

Hoste presented the Youth Service's report. She reviewed the programs and displays for March and April. Work is being done on the summer reading program which will start June 8<sup>th</sup>. Story time attendance was 91 for March and 87 for April.

Hoste presented the Director's report. She reviewed the upcoming programs. Hoste is still working on updating the documents on the library's website to be ADA compliant. She purchased an annual subscription to Acrobat Pro to assist in this project. It was announced on April 24<sup>th</sup> that the timeline to be compliant was extended. We need to be compliant by April 26, 2028. Hoste announced that Sandy will be retiring on June 26<sup>th</sup>. An open house is being planned for that day. Ilene will be taking Sandy's place and the new hire will be taking Ilene's place. Hoste also reported she just received notice from Rieger that she will be resigning from the Board. Hoste will contact the people who had previously applied for a Board position to see if any are still interested. Hoste stated she had a bid to plant some mums under the library sign with the memorial money received from Mary Rizzolo's family. This was reviewed. It was recommended she obtain one or two more bids before a decision.

The youth services and director reports were approved by consensus.

Old Business – None.

New Business - Adopt Non-Resident Fee – This fee is charged to anyone who does not live in our district and would like a library card at our library. Based on the calculation

from the Tax Computation Report from Henry County the fee this year should be \$126.23. It was noted that no one has purchased a non-resident card for several years. Koska made a motion to adopt the Non-Resident Fee of \$126.23. Kirkbride seconded the motion. A roll call was made and everyone present was in favor. The motion passed.

Reinvest Blackhawk 6-month CD – Hoste presented some information on the CDs and current interest rates. Koska made a motion to reinvest the money from the CD to an 18-month CD at Blackhawk. White seconded the motion. A roll call was made and everyone present was in favor. The motion passed.

Suggested Budget Review –The suggested budget was reviewed and discussed. The budget will be discussed again at the June meeting.

Director's Evaluation - The Director's evaluation was distributed. It was recommended to complete the evaluation and return to the president by May 31st.

Trustee Self-Evaluation – The Trustee Self-Evaluation was reviewed and discussed. This is a tool to do a self-evaluation.

Further Business – None.

The regular meeting was adjourned at 7:15 p.m.

Respectfully submitted,

Charlene Massarolo, Secretary

### Annual Meeting

The annual meeting was called to order at 7:15 p.m. by Hughes.

Election of officers – Koska made a motion to keep the slate of officers the same for the next year. Kirkbride seconded the motion. The slate of officers nominated were Hughes, president; White, vice-president; Clark, treasurer; and Massarolo, recording secretary. A roll call was made and everyone present was in favor. The motion passed.

Set Holiday schedule – The holiday schedule was reviewed and discussed. Massarolo made a motion to accept the Holiday schedule as presented. Koska seconded the motion. Everyone present was in favor. The motion passed.

Ordinance 26-01 Meeting Dates and Times – The meeting dates and times for fiscal year 2026-20267 were reviewed as presented in Ordinance 26-01. Kirkbride made a motion to

adopt the meeting dates and times as presented in Ordinance 26-01. Koska seconded the motion. Everyone present was in favor. The motion passed.

Library Walk Through – After walking through the library the following items were noted which should be considered for obtaining bids and updating in the future:

Review the mosaic area and recommendations on what to do with it  
Review the area by the back door and consider mud jacking or replacing part of the cement.

The annual meeting was adjourned at 7:40 p.m.

Respectfully submitted,

Charlene Massarolo, Secretary

The next meeting will be June 9, 2026 at 6:30 p.m.